



PRETORIA SAILING CLUB

Established 1959

Rietvlei Dam, Nellmapius Drive, Rietvalleirand, Tshwane

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2021

HANDBOOK

PSC Sailing Instructions 2021

1. Rules

- 1.1 All races shall be governed by the ISAF Racing Rules of Sailing 2021-2024 (RR), the SAS prescriptions relating thereto, together with the rules of the Class Associations, these Sailing Instructions, the Pretoria Sailing Club Bye-Laws and the current Sailing Calendar.

2. Authority of Race Officials

- 2.1 During the race, the Race Officer, Duty Officer and Rescue Officer shall have the authority of the Sailing Committee in all matters pertaining to the race in progress. The Bridge and rescue boats are out of bounds to all persons except Bridge and Rescue personnel and other authorised members.

3. Racing Area Delegated

- 3.1 The racing area is clearly marked in the diagram of the Rietvlei Dam, found on **Page 10** of this handbook and in printed paper form in the PSC Committee Room.
- 3.2 Any boat sailing into the prohibited areas or landing on any shore other than the Club site may be protested and disqualified.
- 3.3 Exclusions to Rule 3.2 may occur only:
- 3.3.1 in an emergency situation; or
 - 3.3.2 if a boat is instructed to do so by the Bridge Officer, Duty Officer or Rescue Officer.

4. Entries and Eligibility

- 4.1 Unless otherwise notified on the Committee Room window, all Club racing competitors are required to sign on to race within 20 minutes of the scheduled start time. Late arrivals who do not sign on must notify the Race Officer as they reach the start area that they wish to sail. Late arrivals may be allowed to compete at the Race Officer's discretion.
- 4.2 Entries for Class open meetings, Regattas and specific Club trophy events will be governed by the specific sailing instructions for that event.
- 4.4 To be eligible to enter a Club race, a boat:
- 4.4.1 shall be included in the Club's register of boats; and
 - 4.4.2 shall have a valid class measurement certificate.

5. Notice to Competitors and Changes to the Sailing Instructions

- 5.1 Notices to competitors will be posted on the official notice board or window located in the PSC Committee Room.
- 5.2 Any changes to the Sailing Instructions will be posted on the official notice board or window at least thirty minutes before the first warning signal of the first race affected.

6. Races *(Covid-19 Restrictions – currently there is only casual sailing on Saturday’s and Sunday’s)*

6.1 The Club will provide racing for members in accordance with the Sailing Calendar. For Club racing (every Saturday and Sunday), Race Officers will aim to complete 3 races for the Series being competed on the day.

6.2 The following Series will be sailed during the season:

Saturdays:

- 4 Series, to run consecutively, each of a minimum of 6 and a maximum of 10 Saturdays (Spring, Summer 1 & 2, Autumn).

Sundays:

- 4 Series, to run consecutively, each of a minimum of 6 and a maximum of 8 Sundays (Spring, Summer 1 & 2, Autumn). Separately:
- Club Championships, to be held on the third Sunday of each month, except where changed by the Sailing Calendar (e.g. Regattas).

6.3 Series racing details are found in the following table.

Series	Scoring	Start (Mass or Not)	No of Races	First Warning Signal Not before	Duration	Time Limit
<i>Club Championships (3rd Sunday of each month)</i>	<i>Class / Open (PYS handicap)</i>	<i>Race Officer Choice</i>	<i>See Sailing Club Calendar</i>	<i>10:30</i>	<i>45 min for first boat in the class</i>	<i>Finish time to be not more than 25% more than the elapsed time of the first boat to cross the finish line (or at the discretion of the Bridge officer).</i>
<i>Saturday Series 1-4</i>	<i>Class / Open (PYS handicap)</i>	<i>Race Officer Choice</i>	<i>See Sailing Club Calendar</i>	<i>14:00</i>	<i>45 min for first boat in the class</i>	
<i>Sunday Series 1-4</i>	<i>Class / Open (PYS handicap)</i>	<i>Race Officer Choice</i>	<i>See Sailing Club Calendar</i>	<i>10:30</i>	<i>45 min for first boat in the class</i>	
<i>Club Regattas</i>	<i>See Notice</i>	<i>See Notice</i>	<i>See Notice</i>	<i>See Notice</i>	<i>See Notice</i>	

6.4 Conduct of Series:

6.4.1. Where fewer than 5 boats of a class enter and sail in a series, then the boats in question shall be included in the Open Series which is open to all boats with a PYS (Portsmouth Yardstick Handicap). Their results will be scored on the PYS handicap system for the Series.

6.4.2 A minimum of 10 races need to be sailed for a Series to count. To be eligible for a prize, a boat must sail at least 6 races in a Series.

6.4.3. 1 discard will be allowed for every 4 races completed. When calculating the final results for a Series, the following will apply:

- a. If a competitor does not attend a day's racing, he or she will be scored DNC (Did Not Compete) for all races completed on that day. DNC is one point more than *the total number of boats that have sailed at least one race in the series for the relevant class in question*, and for Finns it is the overall number of boats (scratch) that have sailed – see rule 6.4.4. This rule is to encourage members to attend as often as possible.
- b. If a competitor is present on the day (and signs on) but does not reach the starting area in time for a particular race, or has to leave early having sailed a race, he or she will be scored as DNS (Did Not Sail) for that race (see rule 7.3). DNS is one point more than the number of boats entered to race on that day. Note at least one race on the relevant day must be sailed by the competitor to benefit from this rule.
- c. If a competitor starts a race but does not finish for any reason, he will be scored DNF (Did Not Finish), which is one more point than the number of boats entered to race on that day.
- d. If a competitor is OCS (On Course Side – usually referred to as “over the line” at the start), DSQ (Disqualified) or retires during or after a race, he will receive the same score as a DNF for that race.

6.4.4 For the Finn Class, for Club Racing, there shall be one overall (scratch) class, plus two sub-classes. The Class Captain shall allocate boats to the New Generation and Classic sub-classes. Each sub-class shall be counted as a separate class and scored appropriately as well as overall for Club Series.

6.4.5 Individual classes may run their own handicap system as decided by the Class Captain and informed to Class members.

6.4.6. The Class Captain for the Junior Fleet can elect for the Junior Fleet to compete in Club Series or run their own Series as communicated to their class members.

6.5 Starting sequence and classes are shown in the table below.

Start	Sequence	Pennant	Classes
Group	1	1	Dolphin, 505, GP14 and all other boats with 2 sails or more not sailing with the junior fleet
	2	2	Finn, Laser and other single sail boats not sailing with the junior fleet
	3	3	Optimist, Dabchick, Gypsy, O9r, RS Tera and other junior boats.

6.6 Starting sequence may be changed as per the notice board.

6.7 Back to back races will be indicated by the Bridge flying the “L” Flag.

6.8 Start times for races commencing after coming ashore will be decided by the Bridge Officer and posted on the PSC Committee Room notice board/window.

6.9 Abandoned races may be re-sailed at the Race Officer’s discretion. If an abandoned race is to be re-sailed immediately (or soon after) the abandonment signal, Flag “L” will be raised as soon as possible to inform competitors of the situation.

7. Starting Procedure

7.1 The following table details the starting procedure.

<i>Signal</i>	<i>Flag</i>	<i>No of Sounds</i>	<i>Minutes to Start</i>
<i>Warning</i>	<i>Pennant Up</i>	<i>1 Short</i>	<i>3</i>
<i>Preparatory</i>	<i>Preparatory Flag Up, (with code flags “I”, “U”, “Z”, or Black Flag if applicable)</i>	<i>1 Short</i>	<i>2</i>
<i>One Minute</i>	<i>Preparatory Flag Down</i>	<i>1 Long</i>	<i>1</i>
<i>Start</i>	<i>Pennant Down</i>	<i>1 Short</i>	<i>0</i>

7.2 The warning signal for the second and subsequent groups shall be 1 minute after the start of the preceding group.

7.3 Any boat not starting within 8 minutes of the group shall be deemed DNS (Did Not Start), except that boats in the last group to start must cross the start line in the direction of the first mark of the course 4 minutes after the last group’s start signal.

7.4 Any change to the selected course shall be signalled by hoisting the “L” flag with a long sound signal at least two minutes before the warning signal.

8. Recall and Starting Penalties

8.1 Individual recall: RR29.1 will apply. In addition, the Race Officer may, at his discretion, notify individual boats of their OCS status, but is not obliged to do so in any circumstance.

8.2 General recall: RR 29.2,

8.3 Should flags I, Z, U or the Black Flag be hoisted the relevant penalties shall be awarded as per RR’s 30.1 to 30.4 inclusive for boats penalised.

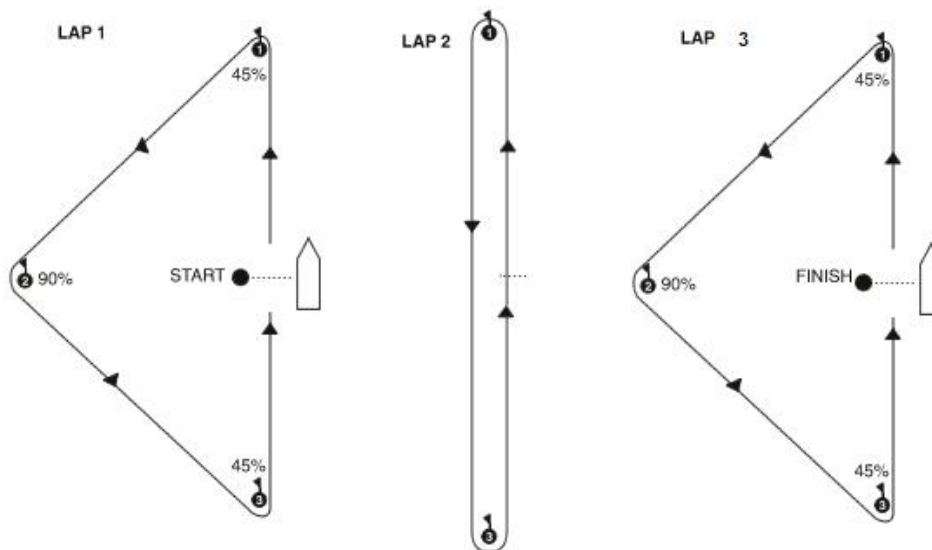
9. Course

9.1 Types of Course

Name	Display on Bridge	Instruction	Marks
<i>Club Course</i>	<i>Course Number</i>	<i>The course number represents the course to be sailed as displayed on the PSC course card.</i>	<i>Orange Club Marks 1 - 8, and “A”</i>

Name	Display on Bridge	Instruction	Marks
Club Olympic	"O" board, followed by 3 mark numbers, and a red or green flag.	<p>The three mark numbers following the "O" represent Club mark numbers equivalent to the marks number 1, 2 and 3 in an Olympic course. The Bridge will indicate by means of a red or green flag on which side the marks should be left.</p> <p>The marks are to be rounded in the following sequence :</p> <p>Lap 1 : 1,2,3 Lap 2 : 1,3 Lap 3 : 1,2,3 Finish on final leg to 1</p>	Orange Club Marks 1 - 8, "B" and "A"
Windward Leeward	"Windward/Leeward" board, followed by 2 mark numbers	<p>2 Club marks will be set out by the Bridge. The first shall be the windward mark, the second the leeward mark. <u>All Windward-Leeward courses shall be port rounded.</u></p>	Orange Club Marks 1 - 8, "B" and "A"

9.2 Club Olympic Courses with Gate Starts



A Race Officer may choose to set Olympic courses with gate starts, using Club racing marks. The gate will generally be halfway up the windward leg, and will be between the Bridge Boat and an outer gate mark which will be a yellow buoy (usually the normal yellow 'pin end' buoy). Each race will consist of 3 laps, unless otherwise displayed on the Bridge Boat, and, if the course is shortened, the finish line will be same as the starting line gate (see diagram above) – note if the course is shortened on the downwind leg of an even lap, then the finish remains the gate.

9.3 The Start

- 9.3.1 The start line is between the black and white pole on the Bridge Boat and a yellow start mark at the other end of the line. The Bridge Boat shall always be at the starboard end of the line.
- 9.3.2 All boats not due to start must keep clear of the start line after the preparatory signal has been made.
- 9.3.3 The line shall be crossed in the direction of the first mark.
- 9.3.4 The start mark (the “pin end” mark) may be removed and moved before the preparatory signal of a start group.
- 9.3.5 The start mark must be in place before the preparatory signal of a start group. If not, the race officer should postpone the race until it is in place, and then re-commence the starting sequence.

9.4 The Finish

- 9.4.1 From the direction of the last rounding mark of the course being sailed, the finish line shall be a line between the black and white pole on the Bridge Boat and the finishing mark as the circumstances dictate. The finishing committee boat shall display a blue flag or shape (usually a blue bucket) when on station.
- 9.4.2 A finished boat must keep clear of all competitors who are still racing.
- 9.4.3 When a rounding mark is used as a finish mark, the Race Officer shall, whenever possible, position the Bridge Boat so that finishing boats leave this mark on the same side as they would have left it while sailing the course. However, it is not always possible to position the Bridge Boat in this way, and the rule is that boats shall cross the finish line from the direction of the last mark regardless of the position of the Bridge Boat relative to the finish mark (RR32.2).

9.5 Shorten Course

- 9.5.1 A race officer may shorten any course in accordance with RR 32.2 by displaying flag S and making two sounds. The Race Officer will usually shorten course as soon as possible after the leading boat of the race in question has rounded the final mark and is on the last leg of the shortened course. However, if the wind fails, or at the Race Officer’s discretion, the course may be shortened at any stage of the final leg once a Committee Boat is on station in accordance with rule 9.4.1 above. The finishing mark for a shortened course will always be a mark of the course, and the Race Officer will place the finish line in accordance with rule 9.4.3 above.
- 9.5.2 The finish line of a shortened course may be at any rounding mark of the course, or a gate (which counts as a mark of the course when used), and not only at a windward mark.

9.6 Change of Course

- 9.6.1 Club courses: A change of course will be signalled by a Race Committee Boat stationed near a rounding mark and displaying flag “C” together with the new course number. Frequent sounds will be made to alert the racing boats as they approach this Race Committee Boat.
- 9.6.2 Club Olympic: A change of course will be signalled at any rounding mark by a Race Committee Boat displaying flag “C”, together with the new course. Frequent sounds will be made to alert the racing boats as they approach this Race Committee Boat.

9.7 Obstructions

9.7.1 White plastic buoys mark the dam wall and pump station, which are regarded as obstructions and dangerous areas.

10. On-Shore Bridge

10.1 The on-shore bridge may be used at the Club, and all sailing instructions remain the same except for the following changes:

10.1.1 Instruction 9.3.1 is changed to: 'The start line will be between a black and white pole with orange burgee on the Shore Bridge, and Mark "A"'. There is an inner limit mark, which is NOT part of the starting line, but competitors must not sail between this mark and the shore for safety reasons.'

10.1.2 Instruction 9.4.1 is changed to: 'The finish line will be between a black and white pole with orange burgee on the Bridge and Mark "A"'. There is an inner limit mark, which is NOT part of the finishing line, but competitors must not sail between this mark and the shore for safety reasons.'

10.2 Note that if an on-shore bridge is used, it is only possible to set Club Courses in which Mark "A" is included as a mark of the course.

11. Penalties

11.1 Penalties whilst racing shall be taken by the affected boat(s) at the time of the incident in accordance with RRs 44.1 and 44.2.

12. Scoring

12.1 The low point scoring system, RR Appendix A4 will apply. Ties will be broken in accordance with ISAF RR Appendix A8 "Series Ties".

12.2 Average points for missed races (non-discarded) may be awarded in certain circumstances:

12.2.1 Average points shall be awarded for Club Championships if the sailor is:

- a PSC Duty Officer or part of the bridge and rescue team.
- representing PSC at provincial, national and inter-Club events.

12.2.2 Average points shall be awarded for Club Series if the sailor is:

- a PSC Duty Officer or part of the bridge and rescue team.

Note: For the information of scorers when calculating the results, the bridge team must record the names of the duty officers and bridge and rescue teams on the results sheets so that average points can be awarded fairly. Application for average points must be made in writing to either the Sailing Secretary, or the Vice Commodore, stating the circumstances that prohibited the sailor from competing in the relevant event.

13. Protests

- 13.1 Protest Requirements will be in accordance with RR61.
- 13.2 A protest shall be lodged with the Duty Officer, after completion of the protest form, within 45 minutes of coming ashore after the last race, as per RR61.3.
- 13.3 Each protester shall ensure that he or she, and any witnesses, is/are available for a hearing 15 minutes after the lodging period has expired.
- 13.4 The protestor must ensure that the protestee has been informed of the protest in accordance with RR61.1.
- 13.4 Should the protester and/or protestee fail to arrive at the hearing, the protest may be heard in their absence.

14. Abandonment

- 14.1 Any race may be abandoned in accordance with RR32.

15. Declaration

- 15.1 A helmsman of a boat who has finished a race shall be presumed to have observed and obeyed all rules and sailing instructions and it will not be necessary to sign a declaration.
- 15.2 A helmsman of a boat not finishing or retiring from a race should inform the Bridge Team of his decision as soon as reasonably possible, particularly if he or she chooses to retire after finishing a race.

16. Buoyancy

- 16.1 The Sailing Committee reserves the right to disqualify a boat which it considers to have inadequate buoyancy, and to send it ashore immediately.

17. Life-Saving Equipment

- 17.1 Every crew member of a boat afloat shall, regardless of the boat's own buoyancy:
 - 17.1.1 Carry at all times a suitable buoyancy aid on board
 - 17.1.2 If 16 years or younger, wear a buoyancy aid.
 - 17.1.3 Wear buoyancy aids should the Bridge Officer or Duty Officer, at their discretion, display flag Y from the Clubhouse or committee boat at any stage during the day.
- 17.2 Competitors seen failing to observe rules 17.1.2 and 17.1.3 by any member of the race team will be sent ashore and disqualified from the race. They may not compete again on that day until they comply with rule 17.

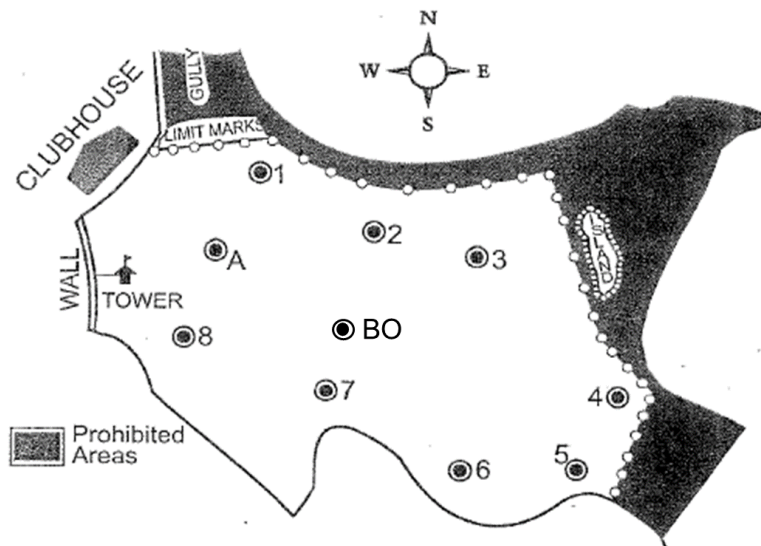
18. Liability

Members sail entirely at their own risk. None of the organisations or persons concerned in the running of races accepts any liability for damage or injury suffered at any time, as per Item 17 of the PSC Constitution.

19. Cruising Boats

Any boat not participating in a race must keep well clear of racing boats, especially in the vicinity of the starting and finishing lines, and shall at all times fly a flag or pennant from the end of the boom.

A PLAN OF RIETVLEI DAM
Showing mark positions and prohibited areas



Club Courses

PRETORIA SAILING CLUB	
1	<u>1</u> - A - 5 - 3 - <u>6</u> - 2 - <u>7</u>
2	<u>2</u> - 5 - 4 - <u>6</u> - 3 - <u>8</u> - A - 7
3	<u>3</u> - 6 - 4 - <u>8</u> - <u>1</u> - 7
4	4 - 1 - A - 8
• 5	<u>5</u> - 1 - 7 - <u>2</u> - 6 - <u>3</u>
• 6	<u>6</u> - 1 - 8 - <u>2</u> - 7 - <u>3</u>
• 7	<u>7</u> - 2 - 8 - A - 5 - 3
• 8	8 - 4 - 7 - A - <u>3</u>
9	A - 5 - 1 - <u>7</u>
• 10	1 - 6 - 8 - 4
• 11	4 - 8 - 7 - <u>1</u>
• 12	A - 4 - 8 - 7 - <u>2</u> - <u>3</u>
13	1 - A - 6 - 2 - <u>7</u>
14	2 - <u>8</u> - <u>1</u> - 6 - 3 - <u>7</u>
15	3 - 8 - <u>2</u> - 7
• 16	<u>5</u> - 1 - 7 - <u>3</u>
• 17	<u>6</u> - 2 - 7 - <u>3</u>
• 18	<u>7</u> - 2 - 8 - <u>3</u>

Underlined marks are to be left to Starboard
• Start at 3

**PRETORIA SAILING CLUB
BYE-LAWS
Amended 2021**

1. General

- a. These Bye-laws are compiled in terms of the Constitution of the Club and it shall be a condition of membership that they shall be observed at all times.
- b. These Bye-laws must be read in conjunction with the Constitution of the Pretoria Sailing Club. The Constitution has precedence.
- c. All Members shall pay a Friends of Rietvlei annual subscription fee, together with PSC subs, as agreed with the Rietvlei Nature Reserve.
- d. All Members must be paid up members of SAS (South African Sailing).

2. Club Site

The Club leases a site at the Rietvlei Dam in the Rietvlei Nature Reserve, which is the property of the Tshwane Metropolitan Municipality. No person shall harm or disturb any animal, bird or fish life in the Reserve. Boats that have sailed at other venues should be hosed down to minimise the risk of weed contamination at Rietvlei. This also applies to launching dollies.

3. Penalties

Restrictions on the use of the site are imposed by the Tshwane Metropolitan Municipality and such restrictions are embodied in these Bye-laws. Any member who infringes a Bye-Law and thereby incurs imposition of a penalty by the Metropolitan Municipality shall defray the full cost of such penalty. In addition, such member shall be subject to such disciplinary measures as the Executive Committee may, at its discretion, invoke, including expulsion from the Club.

4. Suggestions / Complaints

Suggestions and / or complaints of any nature should be lodged in writing with the Administrator for the attention of the Executive Committee.

5. Membership Card

On payment of the annual membership fee, each Member will be issued with a membership number and a SAS number. Membership is not transferable. Members who pay a SAS levy elsewhere must furnish PSC with proof of payment.

6. Entry to the Club

To gain entrance to the Club via the Angling Gate of the Rietvlei Nature Reserve, Members must use their security tag, which will be issued on the first visit to the Club. The cost of the tag is R50,00 and is payable when collecting the tag (it is not included in the Membership Fees). Having entered the gate, Members and their guests shall proceed directly to the Club site and shall not enter any other part of the reserve for any reason whatsoever. The speed limit in the Reserve is 30kph.

7. Entry to the Club Grounds

Gate access is regulated by means of the cellular phone number of a Member or family member, and, in certain circumstances, the children who are still attending school. Access is activated as soon as is practically possible after the annual subscriptions have been paid. Non-payment of subs by the due date, as set out in the Club Constitution, will result in the termination of access. The same will apply in the case of termination of membership or suspension from the Club.

8. Car Parking

Motor vehicles shall be parked only in the designated parking area and vehicle access to any other part of the club shall be for the sole purpose of delivering or removing boats from their allocated parking bays. Casual parking on roadways or grass verges adjacent to the boat shelters is strictly prohibited.

9. Damage

A Member shall be held responsible for any damage which he/she or his/her guests may cause to the property of the Club or to the property of other members. The Club shall in no way be responsible or liable for any damage to or loss of property at the Club, nor for any injury sustained by a Member or any of his/her guests.

10. Conduct and Dress

Members shall at all times within the boundaries of the Club, dress and conduct themselves in a seemly manner. The Executive Committee may, at its sole discretion, invoke disciplinary action against any Member whose conduct is deemed to be improper and/or contrary to good sportsmanship.

11. No animals, pets or firearms may be brought into the Reserve.

12. No fishing is allowed from any part of the Club grounds or from any boat.

13. Visitors

The guests of any Members are the responsibility of the host Member. A guest may not visit the Club more than once a month and shall be admitted only if accompanied by, and hosted at the Club, by a Member. Members may sign their guests in at the main gate by giving the officer or guard on duty their name and vehicle registration number. Guests participating in club races shall not qualify for any club trophy or other award, except at regattas in which they are official participants.

14. Prohibited Areas

All prohibited areas are clearly marked on the map which is displayed in the clubhouse and also in this document. Any boat sailing into these areas may be disqualified. It is emphasised that the area 70 metres from the fisherman's shore is a prohibited area and any boat sailing into this area during a race (except in the case of an emergency) will be disqualified. This ruling may be protested with valid cause. No person may land on any shore of the dam other than at the club house site, except in cases of emergency or on the instruction of the Bridge and Rescue officers. Boats are not permitted to be afloat between sunset and sunrise. No paddling or swimming is allowed except where necessary for launching/beaching a boat on the shore, or recovering from a capsize.

15. Boat/Trailer Parking

i) Parking Rental Rules

Boat parking at the Club is a privilege and not a right. The Club reserves the right to move or change the parking bay allocation of any boat/dolly or trailer without the approval of the owner. It is the responsibility of the owner to ensure that the boat/dolly/trailer left at the Club is kept neat and functional. The Club, its officials and employees are not responsible in any way for safekeeping, breakages, theft, loss and/or maintenance of any boat, dolly or trailer.

The continuation of the allocation and rental of a boat/trailer parking bay is based on an approved annual fee which is based on one boat with its dolly or one trailer per bay.

If a road trailer is stored in the grounds, it is charged separately, irrespective of whether it is parked with its boat/dolly or in its own trailer parking bay. If it is parked with its boat/dolly, it must be parked in such a manner as not to encroach on other bays and also in a manner which is neat and tidy, preferably with its boat/dolly mounted on it. Only one road trailer may be stored with a boat/dolly in a boat parking bay.

If more than one boat is stored in a bay it is charged at the same rate as the first boat; that is: 2x (two times) the appropriate annual parking fee.

Only one boat/dolly may be parked on a road trailer in a trailer parking bay and in this case an annual fee for both the trailer and the boat parking will be charged.

Examples to illustrate invoicing principles:

- If a Member stores two boats in a bay (for example in Sheds D, A and C) the cost is 2x the annual fee.
- If a different Member rents a space in the same bay (for example in DU and DL (upper or lower) or in BU and L (upper and lower) the bay is charged separately to each member. This means that a bay can be used for more than one boat, but is charged per boat. The dolly is deemed to be part of the boat.
- If a Member stores a trailer plus a dolly plus a boat in the bay, it is charged as 1 x boat and 1 x boat trailer. Members are requested not to store more than one dolly per boat.
- If a Member stores a trailer in the trailer park with a boat, it is charged at the trailer park rate plus the appropriate annual boat parking rate.

ii) **Exceptions to Parking Rules**

If a Member has invested in adding an upper level to a covered parking bay, (according to the standard approved by PSC), that additional parking may be used by the Member (for his boat) and an additional charge will not be made for the duration of his continuous membership at PSC. If the membership is terminated, however, for whatever reason, this benefit falls away. The benefit is not transferable to any other person, be he/she family or otherwise.

Members who have Honorary Life Membership may store one boat and dolly at no charge at the Club for the duration of their honorary status. This parking will be at the discretion of the Executive Committee or the designated committee member.

Country members may not store boats or trailers at the club. This may be waived by Exco under exceptional circumstances.

iii) **Parking Application Procedures**

A Member does not, by virtue of his membership, become entitled to park his boat/dolly/trailer on the club premises. Written application for permission to do so shall be made to the Administrator on the appropriate form.

Once a form has been submitted, on request, the boat (on its dolly/trailer) may be left in the holding area pending the processing and finalisation of the application.

Once a request has been approved, the appropriate annual fee must be paid to the Club before a Member may move the boat/dolly/trailer into a designated parking bay which has been identified by the designated committee member for this purpose.

Once payment is confirmed, the parking bay details will be communicated to the applicant. The responsibility for the movement of the boat into the designated bay, the securing of the approved tags from the Administrator and the affixing thereof to the boat/dolly/trailer are the sole responsibility of the owner (See also Section 6 of the Club Constitution).

The allocation of covered bays and parking positions shall be at the sole discretion of the Executive Committee or a designated club member. Any boat or trailer kept on club property must be listed on the boat register and be readily identifiable by means of its tag and sticker. Undercover parking is reserved for those members who either sail regularly or contribute to the running of the club.

Trailer parking is limited and any Member wishing to store a boat/trailer at the club shall apply on the appropriate form to the Executive Committee (or designated committee member) with justification as to why it cannot be housed elsewhere. Permission will be granted at the discretion of the Executive Committee who will be the final decision making body in a case of dispute or question.

Approved parking tags and stickers are available from the Administrator on approval of a parking application. The tag is to be fastened to the front of the trailer/dolly in a visible position. The sticker is to be displayed prominently on the transom of the boat. Ideally boat and/or boat covers should also to be clearly marked with the boat's sail number.

Members shall not interfere in any way with the parked boats/trailers of other members, and should advise any member of the Executive Committee if such an incident occurs. In cases where boats/trailers/dollies are parked in the incorrect bay/shelter, the designated committee member is to be contacted for assistance.

iv) **General parking rules**

- a. All boats and trailers are parked at the owner's risk.
 - b. Parking bays may only be used for a boat and its dolly and or trailer with related equipment. **No other items may be stored, for example canoes, rowing boats, etc.**
 - c. All parking shall be paid for at the time that annual subscriptions are due.
 - d. Dollies, trailers and boats must, at all times, be fitted with approved tags and stickers which bear the information of the Member, the boat and the parking bay in a legible manner.
 - e. Dollies, trailers or boats found unidentified will be removed to a demarcated area at the club for a period of three months. Removal of such equipment must be directly away from PSC, or, with the permission of the designated committee member, back to a nominated parking bay. Equipment, boats or trailers not claimed after three months will be disposed of, sold or become the property of PSC. The balance, if applicable, after deduction of any monies payable to PSC, will be paid to a claimant after identification and proof of ownership to the PSC committee. Proof of registration with SAS will be required. The onus of registration with SAS lies with the owner. Any disagreement regarding the payment of fees lies with the owner, who should provide proof of payment of parking fees. The removal of a boat to the demarcated area will result in cancellation of tag and sticker, and loss of the designated parking bay.
 - f. It is recommended that all masts, booms, rudders and centreboards should have the sail number of the boat marked on them in letters of at least 15mm in height and in a contrasting colour to the mast/boom or foil. Trailers must have the member's name and membership number displayed on the approved tag.
 - g. On change of ownership, parking must be applied for by the new owner; in other words, the parking belongs to the Member and not to the boat.
 - h. Boat parking is allocated dependent upon frequency of use by the owner during the past season. Boats sailed more frequently will be allocated parking closer to the water and/or under cover. Casual sailors must complete an entry, per day sailed, in the register provided. Owners of boats which have not been sailed during the past year may be required to either move their boats to a less active parking area or to remove their boats and store them at their homes. Such request will be made initially by text message or email to the contact details provided by the Member. The Club reserves the right to move a boat without the permission of the owner where such is warranted by operational need. Boats not removed within 30 days of such a communication will attract a parking fee penalty of 40% of the annual open parking bay rate per month or part thereof until moved or removed from the club.
 - i. All boats must be parked neatly in their allocated bays after use.
16. The Bridge, Committee Boat, rescue boats and Jetty are out of bounds to all except Bridge crews and other authorised persons.
 17. The Galley is out of bounds to all except the Galley staff and authorised personnel.
 18. Members may not remain overnight at the club unless specific permission has been given, via the Executive Committee.
 19. Members shall ensure that no litter is left lying around at the club or thrown into the water.
 20. The dam wall is strictly out of bounds.

21. **Club Colours**

In order to provide recognition to Members of the club, a system for the awarding of Club Colours is in existence. Any Member in good standing may submit a recommendation for the award of colours to the Executive Committee. Such a recommendation should have the support of the relevant Flag Officer, as defined in the Constitution. Typically, this award may be considered for members who have given significant, ongoing service to the club in all areas of sailing, administration and general activities. Specific guidelines are available from the Administrator. Such guidelines may be reviewed from time to time and approved by the Executive Committee.

**OFFICE BEARERS
2021 Sailing Season**

Commodore	Franci Girdlestone
Vice Commodore	David Humphrey
Treasurer	Richard Parker
Administrator	Shirley Addison
Bosun	Vacant
Development Officer	Oscar de Weijer
Quartermaster	Barbara Girdlestone
SAS Northern Region Administrator	Lucy de Freitas
South African Sailing Administrator	Wendy Adams

Administrator

Shirley Addison

081 866 8831

admin@psc.org.za

PSC Clubhouse

Postal Address

Rietvlei Dam, Nellmapius Drive, Rietvalleirand, Tshwane

Website

www.psc.org.za

TRUSTEES

Tim Addison (Chairman)

Ken Reynolds

Marius Fourie

Eric Quarmby

Dave Kitchen

CLASS CAPTAINS

Class	Captain
Dabchick	Dietmar Holm
Dolphin	Marius Fourie
Finn	Tim Addison
505	Robert von Gruenewaldt
Flying Dutchman	Murray Coombs
GP14	Dave Newton
Laser	Simon Kemsley
Mirror	Danie Groenewald
Optimist / O9er	Vacant
RCL	Franci Girdlestone
Open Class (Topper Topaz/Enterprise/Sprog/FD)	Rudi Verbeek

COMMITTEES/TEAMS 2021

SAILING TEAM

David Humphrey
 Jeremy Coutts
 Anton Vest
 Franci Girdlestone
 Tim Addison

QUARTERMASTER TEAM

Barbara Girdlestone
 Shirley Addison
 Marizelle Raubenheimer
 Lorraine Lilley

DEVELOPMENT TEAM

Oscar de Weijer
 Franci Girdlestone
 Mark Biagio
 Warwick Ham

BAR COMMITTEE

Shirley Addison
 Barbara Girdlestone
 Franci Girdlestone

Should you need to contact anyone, please request the contact information from the Administrator, Shirley Addison – admin@psc.org.za .